

Government of Jammu and Kashmir
Revenue Department
Civil Secretariat, Srinagar/Jammu.

Subject:- Guidelines for Regular Departmental Action(RDA).

Circular No. 02 -JK(Rev) of 2020
Dated 16 - 03-2020

The Guideline for Regular Departmental Enquiries have been earlier circulated by the General Administration Department vide Circular No.28-GAD of 2013 dated 27-09-2013, No.49-GAD of 2018 dated 12-12-2018 and No. 18-GAD of 2019,26-03-2019 and No.06-JK(GAD) of 2020 and No. 18-GAD of 2019,26-03-2019 and No.06-JK(GAD) of 2020 dated 03-02-2020 . However, it has been noticed that the guidelines and procedures to be adopted in Regular Departmental Enquires still not being followed by the departments, in letter and spirit which defeats the very purpose of investigation by the Investigating agencies.

It has been also observed that without adopting due procedures there has been inordinate delay in disposing off the RDA cases as a result of this Department is not in a position to take logical conclusion to these cases and pendency is piling up, and General Administration Department has also advised to peruse these cases promptly.

In view of above, it is advised upon all the HODs and the subordinate Officers of the Revenue Department to adhere to the conduct the RDA proceedings strictly as per the Circular issued recently by the General Administration Department, and conclude in a time bound manner. Further, the Financial Commissioner (Rev)/ Divisional Commissioners/Deputy Commissioners should take periodical

Procedure review of all the vigilance cases/departmental inquiries, pending at various stages issued by the Government and the action taken report in each case may be communicated to the Administrative Department forthwith.

Sd/-
(Dr. Pawan Kotwal), IAS
(Principal Secretary to Government)

No:- Rev/Vig.157/2017

Dated 16 -03-2020

Copy to the:-

1. Financial Commissioner (Rev.) Jammu.
2. Divisional Commissioner, Jammu/Kashmir.
3. All Concerned Deputy Commissioners.
4. Custodian General, J&K.


12/3/20
Under Secretary to Government,
Revenue Department